







Referee Shortages and Club Needs

Contributing factors to Indiana's referee shortage:

- · Referee retirement
- Abuse referees receive during/after games

Does your club have enough referees to cover games at your club?

Indiana Soccer's referee recommendation:

Type of Team	Recommended number of referees per team	Example	
Travel	Approx. 2 referees/team	8 travel teams (8 \times 2 = 16 referees)	
Recreational	Approx. 1.5 referees/team	6 recreational teams ($6 \times 1.5 = 9$ referees)	

* Clubs without ample referee pools may experience referee shortages **AND/OR** limited time slots to host games.

Indiana Soccer collaborates with clubs to provide local referee courses.



Rosters

- State Roster is created first (2024-2025 Player Registration).
- ISL Roster comes from the State Roster
 - They are identical rosters.
- Club passing takes place at the State Roster level.
 - A player CANNOT be club passed until they are an approved primary player on an ageappropriate roster.
 - Club passing must be done by your club administrator unless you are club passing players between play formats (i.e., 9v9 player to 11v11 player). Your club administrator has the link with instructions on how to club pass.
- For roster questions, please contact your club administrator.

Player Exception Policy and Protocol

Maximum of four (4) players are permitted to play up on any one (1) team per season.

Who is responsible?	What needs to be completed?
Club Registrar/Administrator	Roster player as primary player on original team OR age group team before club passing up (even if club does not have a team in their age group).
Club DOC	 Complete Application for Player Exception to move a player up 2 years across a game format change (i.e., U11 playing up to U13, U10 playing up to U12, etc). Application is found under ISL Resources & Documents on www.soccerindiana.org
Club Registrar/Administrator	 Upload application/documents in GotSport. Clubs CAN club pass players up one year when there is a change in format GotSport limits the number of players club passed to a maximum of 4.
Indiana Soccer	Completes the club passing for approved applications. • George Perry reviews/responds to applications as necessary.



Preparation BEFORE Game Day

ltem(s)	Task to be completed
Game Information	 Check schedule at beginning of each week and day before game to verify game date, time, and location. Communicate any changes as necessary with your team.
Game Cards	Check over game card to make sure: All players (primary and club passes) and coaches/managers are listed. • Contact your club DOC/administrator to make needed changes. Each player has a unique jersey number listed. Print two (2) copies of game card.
Player Passes	 Verify that you have physical copies of passes for ALL players, coaches, and managers. Make sure your player passes have recent headshot photos only.
Referee Money	Secure/Confirm that your team has the correct amount to pay referees (exact denominations).

Game Cards	
Bring 2 copies ISL game card to every game.	 Instructions for printing game cards is on Indiana Soccer website (under Coach and Manager Resources). 1 copy goes to the center referee. 1 copy goes to the opposing team.
Eligible Players	 Only players whose names are typed on the game card are eligible to play in the game. Names are NOT allowed to be handwritten on the game card unless the referee is given permission by George Perry or his designee.
Jersey Numbers	 No two (or more) players on a team may wear the same number during a game. Teams may use tape to adjust a jersey number for this reason. When this is done, the team must make sure the player's accurate jersey number is updates on BOTH game cards.
Checking Information	Before giving to referee and your opponent, ensure all information is completed and accurate on game card (see above).

Game Card Examples

ind: Indiana So	ccer	Fields : Fie	eld #12				Date: 03/	15/2	4	Time: 0	1:30PM E	DT	Field: Indiana So	ccer Field	ls : Fi	eld #12				Date: 03/	15/2	24	Time:	01:30PM	EDT
emale U12 - Gir	ds 12	U 4th Blu	le				Game#: 2	024					Female U12 - Gir	ls 12U 4t	th Blu	ue				Game#: 2	024				
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Game Card Examples

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Coach (Assistant 2)	99183555	Tommy Vers	schuren											Co	ach (Assistant 2)	991	183
Manager (Primary)	3129765	Tim van Ber	nnekom											Ma	inager (Primary)	312	297
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789123	16	Arianna N		10/12			5	227640	6	Moriah Ing	ram		12/12		
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Game Day Procedures

Before Game	 Present to referee for check-in: Your player passes (paper and/or virtual) AND Game card to the referee for check-in. The referee is to return the passes to you <u>immediately after check-in</u>.
Before Game	 Pay the referees PRIOR to the start of the game. Referees are NOT paid if: Game does NOT kick off due to weather/field closures. One team does NOT show up. ISL will pay referees via RefPay then invoice the team that is a no show.
During Game	Maximum of 4 adults allowed in a team's bench area if they meet the criteria below: Have their coach/manager pass <u>AND</u> their name typed on the game card. OR If DOCs have their director's card with them, they do not have to be on the game card.

*If a referee does not utilize the game card and/or player passes during the check in process, please notify George Perry with referee's name and game number. ISL want to use this as a learning experience for referees.



Referee Crew	 Games requiring a three-referee crew: If one or two referees are missing, the home team supplies the first club AR, and the away team supplies the second club AR. Ideally, individuals volunteering as club ARs have completed the "Guardians of the Game" certification. Club ARs are to assist ONLY with signaling when the ball is out of play. A two-referee system is NOT allowed.
Paying Referees	 Pay referees in attendance only for their position. Teams will keep fees for referees not in attendance. If an incomplete referee crew insists on pay for all 3 positions, go ahead and pay referees BUT report incident to George Perry (game # and referee names) for reimbursement.
Reporting Scores	 Both teams are responsible for reporting scores to ISL. Best practice: Enter score before leaving facility. Scores must be reported by midnight. Scan the QR code located on the game card to enter the score (scroll to bottom of page).

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ISL Game Times and Time Zones

- Game times in the Public View schedule in GotSport will tell you if the game is in EDT or CDT.
- If you look at the schedule through your team account, game time will show as the time zone of the device you are using.
 - Example: If your device is in Indianapolis (EDT), your 2:00 pm game in Evansville (CDT) will appear as a 3:00 pm on your device.
- No matter which view you use, look for the time to say EDT or CDT.
- TO AVOID CONFUSION, LOOK AT THE PUBLIC VIEW!





ISL Communication Protocol

Coaches/Managers

If your issue	Next Steps
If your issue is administrative (i.e., wrong scores, game changes, etc.), you can communicate directly to the league through the SUPPORT TICKET option in GotSport. • Game changes (postponement, reschedules, forfeits, etc.). • Only one game request per Support Ticket. • Submit a new Support Ticket for each game change request or score correction.	Submit a Support Ticket
If your issue involves another team (rules, policies, etc.), communicate with your DOC. The DOC will communicate this to the Director of Competition.	Contact Club Admin/DOC
If your issue involves referees (i.e., not following check-in procedures, failure to return payment for game that does not kick-off, etc.), contact the Director of Competition.	Contact Director of Competition



Support Tickets Instructions for submitting a Support Ticket are located on the ISL Resources & Documents page Indiana Soccer (www.soccerindiana.org) COMPETITIONS **ISL Resources & Documents** Indiana Soccer League (ISL) Indiana Soccer League Indiana's Statewide Competitive Developmental League ISL Resources & Documents **Coach and Manager Resources Club Administrator Resources** Support Ticket Instructions Support Ticket Instructions How To Submit a Support Ticket in GOTSPORT Club Passing Coach and Manager Resources Use the Support Ticket feature from In your GUTSPORT accour contact the league. Game change requests MUST be submitted in a support ticket. Use game change requests MUST be contacted. Submit a new support ticket for each game change request Creating Blackout Dates How to Submit a Support Ticket in GOTSPORT

17

13U-19/20U Teams (11v11 League Games)	 Teams are NOT permitted to play two League games in one day (see exception below OR three League games within three consecutive days (i.e., Friday, Saturday, Sunday). Exception: If a 2nd, 3rd, or 4th division Evansville team is playing in a central play group, ONLY that team is permitted to schedule two games in one day. Minimum required time between games: Teams must have a minimum of three hours between the end of the first game and the beginning of the second game.
11U & 12U teams (9v9 ISL Games)	 Teams are permitted to play two League games in one day. Minimum required time between games: Teams must have a minimum of three hours between the end of the first game and the beginning of the second game.
Referee Fees:	If a play group has combined age groups, the highest age in the play group will determine the referee fees. • Example: If the age group is 14/15U, the 15U referee fees are paid.

Scheduling Timeline

- It takes approximately 10 days at the conclusion of the scheduling meetings to input all changes.
- ISL will send out a notice when schedules are ready for your review.
- Submit schedule changes in a Support Ticket (both teams must agree to changes).
 During Free Change Period: No charges to schedule changes made by dates below.

Division	Support Tickets submitted by:
13U-14U Premier & 1 st 12U 2 nd White	August 8, 2024
11U-14U 2 nd , 3 rd , & 4 th	August 26, 2024
15U and 15 & Over	September 4, 2024

• After Free Change Period: Team requesting change will be charged a \$100 change fee to its club account.



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Fees

Registration League Fees - due by August 18th

Fees for Requesting to Reschedule, Postpone, and/or Forfeit Game After free change period	3 or more days BEFORE game day (excluding game date)	1 OR 2 days BEFORE game day (excluding game date)	Game Day Request OR No Show
Reschedule Fee	\$100	\$100	\$10 <mark>0</mark>
Referee Fees	\$0	\$0 Referee Fee Schedule	
Assignor Fee	\$0	\$10	\$10
Field Rental Fees*	Per ISL Facility Contract for Game		
 Forfeit Fees In addition to fees stated above if game is NOT rescheduled. Invoiced at the end of the season. 	\$50	\$150	\$200

Field Rental Fees*

- Teams will be charged for field rental fees for all non-neutral ISL games played at neutral location.
- Any changes to games originally scheduled at Grand Park (inside AND outside of 48 hours) will be charged to the team requesting the change.



Fees

- Registration League Fees due by August 18th
- Schedule/Reschedule Requests After Free Change Period \$100 for each request
- Postponing game 2 days prior to game date (excluding game date)
 Team will be charged for the entire referee fee, assignor fee of \$10, AND change fee.
- Field Rental Fees
 - Teams will be charged for field rental fees for all non-neutral ISL games played at neutral location.
 - **Any changes** to games originally scheduled at Grand Park (inside AND outside of 48 hours) will be charged to the team requesting the change.
- Forfeit Fees
 - Teams not showing **OR** requesting a postponement the **day of the game** will be charged \$300 forfeit fee plus referee fees, assignor fee, and field rental fee
 - Teams requesting forfeits **2 days prior to game date (excluding game date)** will be charged \$250 forfeit fee plus referee fees, assignor fee, and field rental fee
 - Teams that postpone a game after free change period will be invoiced a \$150 forfeit fee if the game is not rescheduled (in addition to the postponement fees).





